

# **CALIFORNIA STATE RAILROAD MUSEUM**

## **SACRAMENTO SOUTHERN RAILROAD**

### **CIRCULAR –1**

#### **ESTABLISHMENT OF CIRCULARS**

**APRIL 25, 2014**

1. PURPOSE

To provide a method to communicate policies, instructions or advisory notices relative to railroad, track, signal or shop operations not specifically covered under the General Code of Operating Rules or Sacramento Southern Railroad (SSRR) General Orders.

2. OBJECTIVE

To ensure uniformity in performance of duties and practices stated to carry out the work of the SSRR.

3. ISSUANCE OF CIRCULARS

All Circulars issued in 2013 are canceled and are hereby reissued as required under the provisions of GCOR 1.3.3.

Circulars issued for 2014 will be identified by consecutive number, listed in ascending order (lowest to highest). Circular's issued after April 25, 2014, will be under the next consecutive unused number.

4. DISTRIBUTION OF CIRCULARS

Three-ring binders containing the Circulars will be placed at the Crew Center, Engine Service container, Mechanical Department, Signal Department, and Maintenance of Way offices.

Each department manager is to ensure that the binder assigned to their operation is promptly updated with the latest Circular(s), which will be issued via e-mail.

5. CREWMEMBER RESPONSIBILITY

Before beginning each day's work or trip, each crew member and any others whose duties require must review all General Orders and Circulars.

**End of Circular—1**

Richard N. Noonan

Manager of Railroad Operations